

# BAUMA®

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## LETTER OF OFFER / LETTER OF INTENT

TO : \*)

: \*)

: \*)

**\*) NAME OF BAUMA COMPANY (IES) THAT WE ARE  
 INTERESTED TO DO BUSINESS WITH.**

**DEAR SIRs,**

1. WE, THE UNDERSIGNED, REPRESENTING OUR COMPANY, ARE VERY INTERESTED TO DO BUSINESS WITH YOUR COMPANY. WE FULLY UNDERSTAND THAT THERE IS AND SHALL BE ALWAYS NO OBLIGATIONS OR PROMISES FROM YOUR SIDE TO RESPOND TO THIS LETTER OF OFFER / LETTER OF INTENT AND ANY AND ALL OF OUR EMAIL(S), LETTER(S), CALL(S) IMMEDIATELY OR ANYTIME SOON OR IN THE FUTURE REGARDING THE ABOVE IF ACCORDING TO YOUR COMPANY'S ABSOLUTE SOLE DISCRETION FROM TIME TO TIME, OUR BUSINESS OR OFFER OR ENQUIRY DO NOT, OR SHALL NOT FIT YOUR COMPANY'S CURRENT (AND THE THEN CURRENT) BUSINESS, SITUATION AND CONDITION AT THIS TIME (AND IN THE FUTURE).
2. PLEASE FIND ATTACHED OUR BRIEF INFORMATION IN ORDER TO MAKE OUR INTENTION CLEAR.
3. WE UNCONDITIONALLY AGREE AND CONFIRM THAT ALL DATA, INFO AND OTHER WISE THAT WE PUT IN THE LETTER OF OFFER / LETTER OF INTENT AND TOGETHER WITH ANY AND ALL ADDITIONAL DATA, INFO THAT WE GIVE AND SHALL GIVE AND DISCLOSE TO YOU BY WRITTEN OR ORAL FROM TIME TO TIME, IS AND SHALL BE ALWAYS "NON-CONFIDENTIAL", "NON-PROPRIETARY" AND NON-CHARGEABLE.
4. THANK YOU.

YOUR FAITHFULLY,

\_\_\_\_\_  
**NAME OF OUR COMPANY**

\_\_\_\_\_  
**SIGNATURE AND NAME OF OFFICER AND TITLE**

\_\_\_\_\_  
**PLACE AND DATE**

<b>1. NAME OF OUR COMPANY</b>			
	ADDRESS		
	PHONE / FAX		
	E-MAIL(S)		
	WEBSITE		
<b>2. OUR MAIN PRODUCTS / SERVICES</b>			
<b>3. OUR MAJOR CUSTOMERS (INDUSTRIES, BUSINESS SECTORS)</b>			
<b>4. OUR GROUP OF COMPANIES OR AFFILIATED COMPANIES</b>	<b>Name of company</b>	<b>Address</b>	<b>Website Address</b>
<b>5. OUR COMPANY PROFILE</b> (BASIC CAPITAL, PAID UP CAPITAL, CURRENT OWNERS / SHAREHOLDERS AND BOARD OF DIRECTOR AND BOARD OF COMMISSIONER) ETC			

6.	<b>PLEASE FIND LIST OF THE PRODUCTS / SERVICES THAT WE WANT TO SELL TO YOU OR WANT TO BUY FROM YOU AND WHAT KIND OF BUSINESS RELATIONSHIP THAT WE EXPECT FROM YOU</b>	
7.	<b>OUR PIC (PERSON IN CHARGE) IN OUR BUSINESS RELATIONSHIP/ COMMUNICATION WITH YOU</b>	
8.	<b>OUR COMPANY'S STRENGTHS AND EXPERIENCES</b>	
9.	<b>LIST OF OUR COMPETITORS AND WHY OUR PRODUCTS / SERVICES ARE BETTER THAN THEIRS</b>	

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**BAUMA**® IS A REGISTERED TRADEMARK AND SERVICEMARK AND THE EXCLUSIVE PROPERTY OF PT BAUMA

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